



TO: Cayman Islands Court Users
DATE: 1 January 2025
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SUBJECT: 2025 NOTIFICATION FOR ANNUAL RENEWAL OF LICENCES

Notification to Attorneys and Notaries Public: Compliance Reminder

Cayman Islands Attorneys and Notaries Public are reminded that, under the Legal Practitioners Act and the Court Fees Rules, the following annual renewal fees are now due:

Professional Fees now due:

- Annual fees for attorneys' practicing certificates (renewals) – CI\$2,000
- Annual fees for notaries public (renewals) – CI\$500
- Payment of fees for new notary public applications – CI\$500
- Operational license fees for law firms (renewal) – CI\$25.00
- Annual website subscription fees – CI\$350

Payment Process: All payments can be conveniently made through the designated payment portal on our website: <https://pay.judicial.ky>. To complete the process, ensure all required documents are successfully uploaded to the system.

The system is automated, and once payment is processed and accepted, a receipt and renewal certificate will be promptly generated.

Important Notes:

- Firms with multiple attorneys must process each attorney's payment separately to ensure the issuance of individual renewal certificates.
- Annual website subscription fees must be paid as usual, along with renewal fees.

How to Access the Payment Portal:

1. Visit <https://pay.judicial.ky>.

2. On the payment page, click **“Pay Now”** under **“Professional Fees.”**

Contact Information: For any questions or assistance, please reach out via the following:

- **Clerk of Court:**
Email: clerkofcourt@judicial.ky
- **Communications:**
Tel: (345) 325-6927
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